



# **SEND Information Report September 2025**

This document has been created to inform parents and agencies working with SEND pupils about the SEND provision in place at Cranbourne.

All information provided is correct at the time of publishing and will be reviewed annually at the end of every academic year.

## Primary schools and transition links

<b>My child...</b>	<b>Cranbourne</b>
Is in Year 6 and is designated as SEND	<ul style="list-style-type: none"> <li>• In the Spring Term of Year 5 there are a series of open mornings for parents of children with EHCP's to visit the school prior to their Year 5 Annual Review</li> <li>• During September, Cranbourne holds an Open Evening and a number of subsequent Open Mornings where prospective parents are able to look at what is offered at Cranbourne               <ul style="list-style-type: none"> <li>○ Please phone 01256 868 600 to book onto one of these</li> <li>○ If your child has an Educational Health and Care Plan or complex needs, there is the option to speak to the SEND Team, if you require further information</li> </ul> </li> <li>• Your child's Primary School can invite a member of the SEND team to the Year 5 and 6 annual reviews and to any TPA meetings before transfer to Cranbourne</li> <li>• Your child will be invited to 2 Induction Days which they will spend in their future House Group. There will be Learning Support Assistants on hand as well as current students to help the day run smoothly</li> <li>• An additional SEND transition visit can be arranged and agreed between schools according to your child's needs - this is by invitation only</li> <li>• Parents of Year 6 are invited to a New Year 7 Parents' Evening in the Summer Term at Cranbourne</li> </ul>
Is on the SEND Register in Year 6	<ul style="list-style-type: none"> <li>• The Primary School SENDco will inform our SEND team whether your child still has SEND needs by the end of Year 6. If your child has made great improvement, they will be taken off the register by the beginning of Year 7</li> <li>• If your child's needs are still present by the end of Year 6, your child will automatically be placed on the SEND register in Year 7 in line with the New Code of Practice (September 2014)</li> <li>• The SEND register is reviewed after appropriate data collation points in the year. If your child has improved and no longer meet the SEND criteria set by Hampshire Authority, they will be removed from the register. However, the</li> </ul>

	<p>description of their needs remains in the SEND file throughout their time at Cranbourne</p> <ul style="list-style-type: none"> <li>• If your Primary SENDCO has advised that an EHCP is required, please try and ensure that the needs assessment is carried out before they leave Primary School</li> </ul>
Is in Year 6 and has access to Outside Agencies	<ul style="list-style-type: none"> <li>• Teacher Advisors for Hearing Impaired (HI)/Visual Impaired (VI)/CAL Team will continue working with your child at Cranbourne if your child is still under their care</li> <li>• Educational Psychology Services will continue if your child is still under their care</li> <li>• CAMHS will carry on working with your child at Cranbourne if your child is still under their care</li> <li>• Behaviour Support Team will stop in Year 6 but will oversee transition at the start of Year 7</li> <li>• Occupational and Speech Therapy will stop in Year 6 but will oversee transition at the start of Year 7</li> </ul>
Has SEND and is starting Cranbourne in Year 7	<ul style="list-style-type: none"> <li>• Your child's needs are recorded and kept on file at Cranbourne. Teachers and Support Staff have access to this information in the form of a Pupil Passport</li> <li>• If your child has complex needs, more detailed information will be available to teachers on the school's internal network. Cranbourne has Learning Support Assistants who will support your child throughout the first few weeks and, if necessary, throughout their time at Cranbourne</li> <li>• In the first few weeks, your child will take screening tests and CAT tests</li> </ul>
With SEND is starting Cranbourne, but not at the start of Year 7	<ul style="list-style-type: none"> <li>• You will be invited during your first school visit to meet the School team and your child's needs will be recorded and will be available to staff</li> <li>• Your child may also be added to the SEND Register if their needs meet the Hampshire guidelines</li> <li>• The SEND Register is reviewed in response to data collation points throughout the year. If your child has improved and no longer meets the SEND criteria set by Hampshire Authority, they will be removed from the register. The description of their needs though, will remain in the SEND file throughout their time at Cranbourne</li> <li>• Your child will take baseline screening tests as soon as possible. The results will be passed on to teachers as required</li> </ul>

	<ul style="list-style-type: none"> <li>Your child's previous school should send over important documents and information as this will speed up the process</li> </ul>
Has SEND and is leaving Cranbourne	<ul style="list-style-type: none"> <li>Your child's SEND information will be passed on to college for Year 11 Leavers</li> <li>If your child moves to another secondary school, Cranbourne will send records and documents to the new school</li> </ul>

## SEND at Cranbourne

My child...	Cranbourne
How does Cranbourne help my child with SEND?	<ul style="list-style-type: none"> <li>At Cranbourne, we currently have students with the following needs on our register: <ul style="list-style-type: none"> <li>Moderate Learning Difficulties</li> <li>Speech</li> <li>Language and Communication Difficulties</li> <li>Autistic Spectrum Disorder (ASD)</li> <li>Specific Learning Difficulties/Dyslexia</li> <li>Physical Difficulties and Medical Needs</li> <li>Sensory Difficulties</li> <li>Hearing Impairment</li> <li>Visual Impairment</li> <li>Social and Emotional Difficulties including Mental Health</li> </ul> </li> <li>Whatever the need of students, we work with Parents, Teachers, Support Staff and at times, Outside Agencies to accommodate their needs so that they can access the curriculum. This includes trips and after school clubs</li> <li>All teachers are informed of student needs at the start of the academic year – this includes those with complex needs</li> <li>Teaching and Support Staff receive training in SEND to update or enhance their skills. Training varies every year according to identified training needs of Teaching and Support Staff</li> <li>All teachers adapt their lessons so that your child can access the work</li> <li>A team of Learning Support Assistants (LSAs) are deployed to help students with SEND, especially for students with an Education, Health and Care Plan. When there are a number of students requiring help in the same class, the LSA (or class teacher) helps each student in turn, or in small groups</li> <li>The Learning Support Department (known as The Compass unit) offers a range of Intervention Programmes to address the varied needs of students. Available interventions include Reading, Spelling and Mathematics programmes; one to one or small group work for students with general</li> </ul>

	<p>learning needs and specific learning difficulties, and work for self-esteem and social skills</p> <ul style="list-style-type: none"> <li>• LSAs help students to develop the skills needed to organise and complete their homework</li> <li>• In Year 10 or the beginning of Year 11 (dependent on information from mock examinations), SEND students are tested as required to see whether they can get help with their exams. Some students get access to a scribe, reader or extra time. Laptops are available for those students with hand injuries. Some students may have access to a laptop for written work in class, dependent on their needs</li> <li>• The Medical Room Officer keeps medicines in a locked cupboard, including insulin, EpiPens and inhalers. Students can come to the Medical Room when necessary to take medicines. When students are too unwell to remain in school, parents are contacted to arrange collection</li> <li>• The school site remains open throughout the day. It is maintained in order to make sure it is safe and accessible for students with a Visual Impairment or Physical Disability</li> <li>• Cranbourne has one governor responsible for SEND</li> <li>• The SEND Policy is drafted and approved by governors. They keep aware of SEND matters by regular updates and reports from the Learning Support Department and by visiting the school once a term</li> </ul>
<p>My child is struggling but has never been diagnosed</p>	<ul style="list-style-type: none"> <li>• If you have any worries about your child, you can raise your concerns by contacting the SENDco on 01256 868 600. These concerns will then be addressed by the SEND Department</li> <li>• The SEND Department, in consultation with your child's teachers, investigates the needs of students through collating information or looking at tests that are available to help identify the pupils barriers. There is a waiting list for such testing but our aim is to complete tests within a few weeks. In order to proceed, we request your consent first and will contact you again upon results</li> <li>• For a formal diagnosis of a particular condition e.g. ADHD or ASD, you will be advised to either go through the NHS using the right to choose pathway or contact a private organisation ensuring that they are recognised within Hampshire or contact a Registered Educational Psychologist</li> </ul>
<p>My child is very anxious</p>	<ul style="list-style-type: none"> <li>• Anxious and vulnerable students known to us come to the Compass Unit in the morning</li> </ul>

	<p>before the first lesson and are looked after by the Compass team who will monitor them during the day if necessary. The school also has its own mental health provision called The Lighthouse where some pupils may be invited to attend in order to support their needs</p> <ul style="list-style-type: none"> <li>• To help some students cope with difficult situations, an enhanced transition booklet is provided to them to help them understand what is going to happen at the start of the school day/year. If required, a social story can also be created to support</li> <li>• Anxious or vulnerable pupils can spend break time and lunch time in the Compass unit overseen by the members of the SEND team or the Lighthouse by invitation.</li> <li>• At lunchtime, there is a lunch club staffed by the SEND team for anxious and vulnerable students with SEND</li> </ul>
<p>How Cranbourne helps SEND students to achieve success after leaving school e.g. Higher Education, employment and independent living</p>	<ul style="list-style-type: none"> <li>• If your child has an Education Health and Care Plan, then after their 14th birthday we will arrange to plan for their transition into Post-16 education at their Annual Review. This is introduced in the Year 9 Annual Review and will be updated each year, this is called Planning for Adulthood</li> <li>• In Years 10 and 11, a small number of SEND students may have the opportunity to follow a more vocational pathway</li> <li>• Students in Year 11 who have an Education, Health and Care Plan will have a transition plan as part of their EHCP Annual Review to allow for planning and support at the selected Further Education College</li> <li>• Students with complex needs, or who have been supported throughout KS3 and KS4 or any students who have been recently diagnosed SEND who do not have an EHCP will also have Transition Planning arrangements made as necessary, supported by the KS4 Compass SEND team</li> </ul>

## Parental Involvement

<b>My child...</b>	<b>Cranbourne</b>
<p>My child has SEND. How can I help?</p>	<ul style="list-style-type: none"> <li>• As a parent, you know your child best. If your child is new to Cranbourne, arrange a meeting with the SENDco to discuss your child's needs</li> <li>• If your child ever worries about school, is anxious about a subject or is struggling at</li> </ul>

	<p>school, please speak to someone in the SEND Department</p> <ul style="list-style-type: none"> <li>• Your child will have a Toolkit for recording homework, progress levels and for communication between home and school. Toolkits will be checked regularly by your child's tutor and should be signed by the parent every week</li> <li>• You can help your child with homework by making sure they understand what they have to do and checking that they keep to deadlines</li> <li>• You can help with organisation by making sure your child has the correct equipment and uniform before getting to school</li> <li>• You can help with reading by encouraging your child to read for pleasure or read a longer book with your child</li> <li>• Students may find a laptop will help them in class. Due to safeguarding requirements, pupils are unable to bring their own laptops into school to use in the classroom</li> </ul>
<p>My child has SEND. How will I get involved in school?</p>	<ul style="list-style-type: none"> <li>• If your child has an Education, Health and Care Plan (EHCP) the SENDco should be invited to your child's Annual Review in Year 6</li> <li>• You will be invited to regularly reviews (at least annually) at Cranbourne if your child has an EHCP</li> <li>• If your child has a Transition Partnership Agreement (TPA) you will be invited to a review meeting</li> <li>• Each year group have a Parents' Evening to provide an opportunity to discuss your child's progress with individual subject teachers. In the Autumn Term there is a Monitor Day when your child's tutor will give an overview of their progress. The SEND Team is available at all these events if you need to discuss concerns about SEND. You must book an appointment to do so</li> <li>• You are welcome of course to contact the SEND Department at any other time or make an appointment if you have concerns</li> </ul>